**Beaver Island District Library**

**Board of Trustees**

**Budget Hearing Minutes**

**Special (Zoom) Meeting Minutes**

**May 21, 2020**

Present:  Fiegen (2022), Foli (2024), Irmscher (2024), Lyle (2022), Randall (2022), Mitchell (2024), Smith (2024)

Absent: Tidmore (2022)

Other: Patrick McGinnity, Richard Speck

1. **Meeting called to order by Foli at 9:16 am.**
2. **Changes or additions to agenda:** None
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the March 19th, 2020 regular meeting proposed by Lyle, Fiegen seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

1. **Financial Report**: Speck went over the end of the year financials (March 2020). A motion to approve bills paid for March and April 2020 proposed by Fiegen, Lyle seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

1. **Director’s Report**: N/A
2. **Old Business**:

Audit FY 2019/2020

McGinnity explained that Maner Costerisan, the new auditing firm that merged with our previous auditing firm, has been in contact following up on their Letter of Engagement for the next several audits. The Board discussed the proposal and decided to engage Maner Costerisan as auditor.

Broadband Consortium

McGinnity explained that Charlevoix County has paused its involvement in the Consortuim until the current health crisis has passed. The remaining members have been asked if they could contribute an additional amount to the start-up costs. There was a discussion of the nature of the costs, and whether the library could contribute more to the project with. The Cares Act grant could provide up to $1000 toward that. Fiegen proposed that the library contribute up to an additional $1500 to the startup. Smith seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Smith Aye

Tidmore (Absent)

1. **New Business:**

Covid-19 Closure and Reopening

McGinnity briefed the board on the ongoing closure of the libraries by executive order. The order is set to expire May 28, and if not extended or replaced, that would be the earliest we could open. Office staff are now allowed in the building to perform work that cannot be done from home, but a policy needs to be in place for staff safety. A preparedness plan will also need to be in place and available to the public before we can reopen, in any case, with details on how social distancing will be maintained within the building.

McGinnity also talked about the CARES Act funding for PPE and Broadband equipment. There was an extended discussion of the nature of the library and its services and how they will work with social distancing when we first reopen.

1. **Correspondence: None**
2. **Public Comment**: **None**

**Meeting adjourned 10:15 am.**

Next regular meeting:

**9:00 am, June 18th, 2020.**

-*Respectfully submitted by Patrick S. McGinnity, Director*